



CITY OF
Lethbridge

BYLAW: 6296

DATE OF CONSOLIDATION: October 25, 2023

Amendment History:

BYLAW 6407	Deleting the second sentence in Part V, subsection 5(1) and replacing.
	Deleting subsection 5(5) in its entirety and replacing.

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BYLAW 6296

A BYLAW OF THE CITY OF LETHBRIDGE
TO ESTABLISH THE CLEAN ENERGY IMPROVEMENT PROGRAM

CLEAN ENERGY IMPROVEMENT TAX BYLAW

WHEREAS, pursuant to the *Municipal Government Act*, R.S.A., 2000, c.M-26, and amendments thereto, a municipality may pass a clean energy improvement tax bylaw to establish a clean energy improvement program;

AND WHEREAS, a clean energy improvement program is a financing program that facilitates the construction and installation of qualified clean energy improvements to eligible properties;

AND WHEREAS, a clean energy improvement tax bylaw authorizes a municipality to make a borrowing for the purpose of financing clean energy improvements and authorizes Council to impose, in respect of each qualified clean energy improvement, a clean energy improvement tax to raise revenue to pay the amount required to recover the costs of those improvements.

AND WHEREAS, the Minister of Municipal Affairs has designated a Program Administrator to support municipalities; efforts to establish clean energy improvement programs;

AND WHEREAS, the City of Lethbridge wishes to enable clean energy improvements to be made to eligible properties;

NOW THEREFORE, the Council of the City of Lethbridge, duly assembled, hereby ENACTS AS FOLLOWS:

NOW THEREFORE, THE COUNCIL OF THE CITY OF LETHBRIDGE ENACTS AS FOLLOWS:

PART I – TITLE, PURPOSE AND DEFINITIONS

1 (1) This Bylaw may be referred to as the “Clean Energy Improvement Tax Bylaw”.

Purpose

2 (1) The purpose of this Bylaw is to establish:

- (a) A City of Lethbridge Clean Energy Improvement Program;
- (b) The ability to apply for grant funding from the Canadian Federation of Municipalities;
- (c) Maximum borrowing limits for the program;

Definitions

3 (1) In this Bylaw, unless the context otherwise requires:

- (a) “Act” means the *Municipal Government Act*, R.S.A., 2000, c.M-26 and amendments thereto;

- (b) “Agreement” means a Clean Energy Improvement Agreement executed between the City and the Owner of an Eligible Property whereby the Owner agrees to pay an amount required to cover the costs of financing each Eligible Clean Energy Improvement approved by the Program Administrator, as drafted in accordance with section 390.4 of the Act;
- (c) “City” means the municipal corporation of the City of Lethbridge, or where the context so requires, the area contained within the boundaries of the City of Lethbridge;
- (d) “Chief Administrative Officer” or “CAO” means the individual appointed by Council to the position of Chief Administrative Officer under section 205 of the Act;
- (e) “Clean Energy Improvement Tax” means a tax levied against an Eligible Property pursuant to an Agreement;
- (f) “Council” means the municipal Council of the City of Lethbridge;
- (g) “Eligible Clean Energy Improvement” is a renovation, adaptation, or installation on Eligible Property:
 - (i) that will increase energy efficiency or the use of renewable energy on that property;
 - (ii) for which an Agreement may be made; and
 - (iii) which is published on a list by the Program Administrator in accordance with the Regulation;
- (h) “Eligible Property” means a property, situated within the City, that qualifies as eligible under section 390.2 of the Act and is:
 - (i) classified as a low-rise residential property, such as a detached or semi-detached home, row housing or town house, or multi-unit residential building having four stories or fewer; and
 - (ii) lawfully occupied as a residence at the time of Program application, and through the review and approval process;
- (i) “Owner” means, collectively, the registered owners of a property;
- (j) “Program” means a clean energy improvement program as described in the Act and Regulation;
- (k) “Program Administrator” means the Alberta Municipal Services Corporation, or its successors or assigns as designated by order in accordance with the Regulation; and
- (l) “Regulation” means the *Clean Energy Improvements Regulation, A.R. 212/2018* and amendments thereto.

Part II - Program Application

- 4 (1)** Pursuant to the Program, an Owner of an Eligible Property may apply to the Program Administrator for an Eligible Clean Energy Improvement. The Program Administrator may charge a fee in relation to any such application, pursuant to the Regulation.
- (2)** An Owner may submit one Program application per year. A property’s tax-exempt status shall have no effect on eligibility to participate in the Program or any obligation under an Agreement to make required principal and interest payments through tax recovery or otherwise.

Part III - Clean Energy Improvement Agreement

- 5 (1)** The City may enter into an Agreement with an Owner on a discretionary basis but subject at all times to the requirements, conditions and limitations set out in

sections 10(1) of the Regulation including, but not limited to, the Program Administrator's approval of the application referenced in section 3.

- (2) Where the City has entered into an Agreement with an Owner, and at any time following the signing of that Agreement, a Clean Energy Improvement Tax will be imposed on the applicable property pursuant to that Agreement.

Part V - Clean Energy Improvement Tax

- 5 (1) For the purposes of imposing a Clean Energy Improvement Tax, the period over which the cost of each Eligible Clean Energy Improvement will be spread may vary, but in no case will such period exceed the probable lifetime of the applicable improvement. In the case of multiple improvements to a single Eligible Property, the period over which the total cost of the improvements will be spread will be determined for each improvement, and if the improvements probable lifetimes are different, there will be a different Agreement for each improvement.

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- (2) Over the course of a four year period, and in the form of a line of credit or other loan instrument, the City may borrow funds totaling up to \$5,000,000 from a financial institution or other lending organization in order to finance approved Eligible Clean Energy Improvements.
- (3) The borrowed amount will have a maximum rate of interest of 6%, a maximum term of 25 years, and repayment terms including principal and interest, plus other fees or charges applicable to the borrowing.
- (4) The principal and interest owing under the borrowing will be paid using the proceeds from the Clean Energy Improvement Tax and other payments that may be made by the Owners with respect to the applicable Eligible Clean Energy Improvements.
- (5) The maximum funding amount to be allocated to the Program, subject to the CAO's sole discretion to allocate less, is \$3,800,000 (THREE MILLION EIGHT HUNDRED THOUSAND DOLLARS), over a 4 (FOUR) year period.

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- (a) \$800,000 in the first year of the Program;
- (b) \$900,000 in the second year, plus unallocated amounts from the first year of the Program;
- (c) \$1,000,000 in the third year, plus cumulative unallocated amounts from the first and second years of the Program; and
- (d) \$1,100,000 in the fourth year, plus cumulative unallocated amounts from the first, second and third years of the Program.
- (6) If an Owner wishes to make early, full repayment of an amount financed by a Clean Energy Improvement Tax, the amount owing will be calculated at the time of the request, based on the principal and interest remaining and the terms of the financing.
- (7) Any projects that have been approved under the Program must be completed within the time limit as set out under the Agreement.

Part VI - Severability

- 6 (1) Should any provision of this bylaw be invalid, then the invalid provision shall be severed, and the remainder of this bylaw shall be maintained.

Part VII – Effective Date

7 (1) This bylaw comes into effect when it is passed.

READ A FIRST TIME this 13th day of July, 2021

READ A SECOND TIME this 10th day of August, 2021

READ A THIRD TIME this 10th day of August, 2021

C.A. Spearman (Sgd.)
Mayor

Bonnie Hilford (Sgd.)
City Clerk