

ATTACHMENT 1

MINUTES of a meeting of the **HEART OF OUR CITY COMMITTEE**, held on Wednesday, February 8, 2023, at 2:30 p.m., **In-Person @ Casa 230 8 St S** with the following in attendance:

MEMBERS:

Lorien Johansen, Lethbridge Historical Society (Chair) – departed at 3:30pm
Daylyn Smolenski, Citizen-at-large
Sheri Kain, Downtown BRZ
Mike Prociw, Economic Development Lethbridge
Tara Gillanders, Allied Arts Council
Kelti Baird, Citizen-at-large
Matthew Salmon, Citizen-at-large
Blaine Badiuk, Citizen-at-large
Hannah Furgeson, Citizen-at-large

OTHERS:

Andrew Malcolm, Urban Revitalization Manager
Perry Stein, Project Planning Lead
Sarah Amies, Downtown BRZ Community Director
Jessie-Shea Ellis-Toddington, Member of the Public

REGRETS:

Dominika Wojcik, Tourism Lethbridge
Vacant Position, Lethbridge Chamber of Commerce
Vacant Position, Citizen-at-large
Vacant Position, Southern Alberta Ethnic Association

CALL TO ORDER:

The meeting was called to order at 2:31 p.m.

1. ACKNOWLEDGE STATEMENT:

“The City of Lethbridge acknowledges that we are gathered on the lands of the Blackfoot people of the Canadian Plains and pays respect to the Blackfoot people, past, present and future while recognizing and respecting their cultural heritage, beliefs and relationship to the land. The City of Lethbridge is also home to the Metis Nation of Alberta, Region III.”

2. CONSENT AGENDA:

- a) Approval of Minutes
 - January 11, 2023 (Attachment 1)
- b) Adoption of Agenda
 - February 8, 2023
 - **As amended**, start time revised from 3:30pm to 2:30pm and item e) Warehouse ARP shifted up in the agenda to be item c).

B. Badiuk moved, S. Kain seconded that the consent agenda of the February 8th, 2023 Heart of Our City Committee meeting be approved as amended.

CARRIED

3. AGENDA ITEMS:

- a) Membership
 - Roundtable allowing all new and returning members to introduce themselves.
- b) Action Item Review
 - Action items from the January minutes were reviewed and relevant updates provided.
 - Today's (Feb 8) meeting was extended by an hour to accommodate orientation
 - HOCC initiatives have formed part of item d) on the agenda
 - Communication via email to Sgt. Darroch has been sent on how best to communicate to HOCC.
 - Schedule for Jan 18th Community Conversation was circulated ahead of the event.
- c) Warehouse ARP Update
 - P.Stein, Project Planning Lead of Opportunity Lethbridge and Project Manager for the Warehouse ARP was present to provide an update on the project.
 - Project is progressing nicely, with solid support from community and stakeholders.
 - Updates coming to the getinvolved site in the coming weeks.
 - Residential Market Demand Report will be presented to a group of HOCC and members of realty community in near future as well as an opportunity to understand what the analytics are telling us for market demand in the neighbourhood.
- d) HOCC at Community Conversation Debrief
 - Members found it very useful to be present at a community event and have an opportunity to engage with public. It is definitely worth having presence at more events in the future.
 - Some themes heard throughout the night:
 - Lack of processes/supports for those who transition from correctional facility into the community. Creates challenges for those individuals which then often leads to challenges in the community.
 - Focus on the impact of the homeless and impacts on real and perceived safety in the downtown – primarily from older crowd earlier in the evening.
 - General support for recent initiatives in the core including the skating rink and neuron.
- e) HOCC Orientation and 2023 Strategic Priorities Discussion
 - A.Malcolm provided a HOCC Orientation presentation around background/history of the Downtown and the Heart of Our City, 2019-2022 highlights, governance and strategic road map, organizational work plans, and committee organizational items.
 - HOCC Work Plan, desire to tackle strategic priorities sequentially and in the order below:
 - Baseline Metrics – Q1
 - Advocacy Framework – Q2/Q3
 - Communication Plan – Q3/Q4
 - Committee Membership – Q3
 - Monitor and Support DCSS and CWSS – undefined at this time
 - Committee Organization
 - Preference not to have standing committees, rather leaning to project specific steering committees based on interest with updates to the committee as a whole.
 - Urban Core Collective (UCC) Check-In Meetings should be semi-annually however a decision will be made after the first one, which will be scheduled at beginning of April.
 - Agenda Preferences – LPS report continue once progress has been made on the quality of the reports and basis in stats (discussion with Sgt. Darroch to inform.) Each UCC organization to have standing item, bring back member reports as member roundtable.

f) Member Reports

- Roundtable updates provided including:
 - 10th Anniversary of Casa this year and there will be an artist announcement soon for a large mural opportunity.
 - EDL stats updates including population growth rate highest since 2014, housing starts up which are primarily multi-family as single-family are down.
 - Several members indicated that the BRZ Hot Beverage Week was a big hit and should look at a Summer Beverage Week.
 - BRZ AGM is scheduled for March 14 at 6PM @ Casa
 - BRZ working on Safety Education Seminars and a Festival Square Anniversary Event.

ACTION:	<p>A. MALCOLM:</p> <ul style="list-style-type: none">• Set up a future discussion with Sgt. Ryan Darroch on how best to communicate and provide updates to the HOCC.• Send HOCC members future invite to presentation on Warehouse ARP Residential Market Demand Study results.• Look for future public engagement opportunities for HOCC to be part of.• Begin Baseline Metrics Strategic Initiative.• Doodle poll and schedule for first UCC meeting at start of April. <p>LETHBRIDGE POLICE SERVICE:</p> <ul style="list-style-type: none">• Look into whether LPS could provide quarterly statistic reports to the Committee – revisit in September 2022.
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4. IN CAMERA:

- a) N/A

5. NEXT MEETING:

- g) **Regular Meeting - Wednesday, March 8, 2023 at 3:30pm – Culver City Room, City Hall**

6. ADJOURNMENT:

Meeting adjourned at 4:50 p.m.

7. FUTURE MEETING ITEMS:



Minutes of the **Heart of Our City Committee** held on **Wednesday March 8, 2023** in the **Culver City Room** with the following attendance:

PRESENT:

Lorien Johansen – Chair	Lethbridge Historical Society
Dominika Wojcik – Vice-Chair	Tourism Lethbridge
Mike Prociw	Economic Development Lethbridge
Tara Gillanders	Allied Arts Council
Sheri Kain	Downtown BRZ
Matthew Salmon	Citizen-at-large
Blaine Badiuk	Citizen-at-large
Daylyn Smolenski	Citizen-at-large

OTHERS:

Stephanie Parsonage	Legislative Services Assistant
Jessie-Shea Ellis-Toddington	Member of the Public
David Gabert	Canadian Mental Health Association

ABSENT:

Perry Stein	Acting Urban Revitalization Manager
Ryan Westerson	Legislative Services Manager
Kelti Baird	Citizen-at-large
Hannah Furgeson	Citizen-at-large

Note: Members attended remotely pursuant to Section 199(1) of the Municipal Government Act, R.S.A. 2000, c. M-26.

The meeting was called to order at 3:35PM. by consensus.

1. Acknowledgment Statement

2. Adoption of Agenda:

MOVED: Blaine

BE IT RESOLVED THAT the agenda of the Regular Meeting of the Heart of Our City Committee of March 8, 2023 be adopted as amended.

CARRIED

3. Consent Agenda:
3.1. Approval of minutes February 8, 2023

MOVED: Blaine

BE IT RESOLVED THAT the minutes of Heart of Our City Committee held on February 8, 2023 be approved as amended.

CARRIED

4. Agenda Items:

4.1. Urban Revitalization Update; Lorien Johansen, Chair Heart of Our City Committee

MOVED: Dominika

BE IT RESOLVED THAT the Heart of Our City Committee received for information the Urban Revitalization Update.

CARRIED

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4.2. 2023 Strategic and Priorities Update; Lorien Johansen, Chair Heart of Our City Committee

MOVED: Dominika

BE IT RESOLVED THAT the Heart of Our City Committee receive for information the 2023 Strategic and Priorities Update.

CARRIED

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4.3. D.O.T. Program; David Gabert, Canadian Mental Health Association

MOVED: Daylyn

BE IT RESOLVED THAT the Heart of Our City Committee receive a monthly report from the D.O.T. Program through the CMHA beginning April of 2023 and,

FURTHER BE IT RESOLVED THAT the Heart of Our City Committee receive a quarterly report from the D.O.T. Program through the CMHA beginning Q2 of 2023.

CARRIED

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4.4. Urban Revitalization Manager Position, Lorien Johansen, Chair Heart of Our City Committee

MOVED: Matthew

BE IT RESOLVED THAT the Heart of Our City Committee cancel the meeting for April 12, 2023.

CARRIED

5. Member Reports

No motion needed

6. Adjourn:

The meeting was adjourned at 5:02PM

Chair

City Clerk/Designate



Minutes of the **Heart of Our City Committee** held on **Wednesday May 10, 2023** in the **Culver City Room** with the following attendance:

PRESENT:

Lorien Johansen – Chair	Lethbridge Historical Society
Dominika Wojcik – Vice-Chair	Tourism Lethbridge
Mike Prociw	Economic Development Lethbridge
Sheri Kain	Downtown BRZ
Hannah Furgeson	Citizen-at-large
Blaine Badiuk	Citizen-at-large
Kelti Baird	Citizen-at-large

OTHERS:

Stephanie Parsonage	Legislative Services Assistant
Crystal Scheit	Urban Revitalization Manager

ABSENT:

Tara Gillanders	Allied Arts Council
Daylyn Smolenski	Citizen-at-large
Matthew Salmon	Citizen-at-large

Note: Members attended remotely pursuant to Section 199(1) of the Municipal Government Act, R.S.A. 2000, c. M-26.

The meeting was called to order at 3:37PM. by consensus.

1. Acknowledgment Statement

2. Adoption of Agenda:

MOVED: Sheri

BE IT RESOLVED THAT the agenda of the Regular Meeting of the Heart of Our City Committee of May 10, 2023 be adopted as amended.

CARRIED

3. Consent Agenda:

3.1. Approval of minutes March 8, 2023

MOVED: Hannah

BE IT RESOLVED THAT the minutes of Heart of Our City Committee held on March 8, 2023 be approved as amended.

CARRIED

4. Agenda Items:

4.1. Introduction of Crystal Scheit, Urban Revitalization Manager; Lorien Johansen, Chair Heart of Our City Committee

No motion needed

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4.2. 2023 Strategic and Priorities Update; Crystal Scheit, Urban Revitalization Manager

MOVED: Kelti

BE IT RESOLVED THAT the Heart of Our City Committee receive for information the 2023 Strategic and Priorities Update.

CARRIED

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4.2.1. Re-Imagine Activity Grant; Crystal Scheit, Urban Revitalization Manager

MOVED: Kelti

BE IT RESOLVED THAT the Heart of Our City Committee receive for information the update on the Re-Imagine Activity Grant and,

FURTHER BE IT RESOLVED THAT the Heart of Our City Committee receive an Executive Summary of the Re-Imagine Activity Grant Fund Distribution.

CARRIED

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4.3. Chinatown Heritage Plaque Reinstallation; Crystal Scheit, Urban Revitalization Manager

MOVED: Hannah

BE IT RESOLVED THAT the Heart of Our City Committee receive for information the Chinatown Heritage Plaque reinstallation.

CARRIED

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4.4. Request for Letter of Support re: St. Patrick's Church; Lorien Johansen, Chair Heart of Our City Committee

MOVED: Kelti

BE IT RESOLVED THAT the Heart of Our City Committee respectfully decline the request as it does not fall within the Heart of Our City Committee mandate and,

FURTHER BE IT RESOLVED THAT the Heart of Our City Committee recommend the St. Patrick's Church Save Our Churches Association bring the concern directly to City Council.

CARRIED

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4.5. DOT Mini Report 2023 – April; Lorien Johansen, Chair Heart of Our City Committee

MOVED: Lorien

BE IT RESOLVED THAT the Heart of Our City Committee review the DOT Mini Report – April 2023 and,

FURTHER BE IT RESOLVED THAT the Heart of Our City Committee bring back any questions or comments on the report to the June 14, 2023 meeting.

CARRIED

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4.6. Member Reports

4.6.1. Lethbridge Electronic Music Festival; Kelti Baird Citizen-at-large

MOVED: Blaine

BE IT RESOLVED THAT the Heart of Our City Committee receive for information the cancellation for the Lethbridge Electronic Music Festival.

CARRIED

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4.6.2. Parking Fine Increase Meeting Request; Sarah DBRZ

MOVED: Lorien

BE IT RESOLVED THAT the Heart of Our City Committee receive for information the Parking Fine Increase Meeting Request and,

FURTHER BE IT RESOLVED THAT the Heart of Our City Committee send the following potential attendees Blaine Badiuk, Kelti Baird, and Lorien Johansen to the upcoming meetings between the City of Lethbridge, DBRZ and HOCC, attendees on behalf of the Heart of Our City Committee will be dependent on the initial meeting date.

CARRIED

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5. Member Reports

No motion needed



6. Summer Meetings

MOVED: Lorien

BE IT RESOLVED THAT the Heart of Our City Committee cancel the August meeting.

CARRIED



7. Adjourn:

The meeting was adjourned at 5:09PM

Chair

City Clerk/Designate



Minutes of the **Heart of Our City Committee** held on **Wednesday June 14, 2023** in the **Culver City Room** with the following attendance:

PRESENT:

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|------------------------------|---------------------------------|
| Lorien Johansen – Chair | Lethbridge Historical Society |
| Dominika Wojcik – Vice-Chair | Tourism Lethbridge |
| Mike Prociw | Economic Development Lethbridge |
| Sarah Amies | Downtown BRZ |
| Blaine Badiuk | Citizen-at-large |
| Tara Gillanders | Allied Arts Council |
| Daylyn Smolenski | Citizen-at-large |

OTHERS:

- | | |
|---------------------|--------------------------------|
| Stephanie Parsonage | Legislative Services Assistant |
| Crystal Scheit | Urban Revitalization Manager |

ABSENT:

- | | |
|-----------------|--------------------------------|
| Matthew Salmon | Citizen-at-large |
| Hannah Furgeson | Citizen-at-large |
| Jackie Standing | Lethbridge Chamber of Commerce |
| Kelti Baird | Citizen-at-large |

Note: Members attended remotely pursuant to Section 199(1) of the Municipal Government Act, R.S.A. 2000, c. M-26.

The meeting was called to order at 3:33PM. by consensus.

1. Acknowledgment Statement

2. Adoption of Agenda:

MOVED: Sheri

BE IT RESOLVED THAT the agenda of the Regular Meeting of the Heart of Our City Committee of June 14, 2023 be adopted as presented.

CARRIED

3. Consent Agenda:

3.1. Approval of minutes May 10, 2023

MOVED: Dominika

BE IT RESOLVED THAT the minutes of Heart of Our City Committee held on May 10, 2023 be approved as amended.

CARRIED

4. Agenda Items:

4.1. 2023 Strategic and Priorities Update; Crystal Scheit, Urban Revitalization Manager

MOVED: Tara

BE IT RESOLVED THAT the Heart of Our City Committee receive for information the 2023 Strategic and Priorities Update.

CARRIED

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4.1.1. Galt Gardens Update; Crystal Scheit, Urban Revitalization Manager

MOVED: Daylyn

BE IT RESOLVED THAT the Heart of Our City Committee receive for information the update on the Galt Gardens.

CARRIED

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4.2. DOT Mini-Report - April; Lorien Johansen, Chair Heart of Our City Committee

MOVED: Dominika

BE IT RESOLVED THAT the Heart of Our City Committee receive for information the April DOT Mini-Report, and;

FURTHER BE IT RESOLVED THAT the Heart of Our City Committee request that the DOT provide a quarterly report with an in person presentation with further details to be provided regarding:

- Reason for increase or decrease in call volumes,
- Information on any complex calls, and
- Further context on situations occurring during pick-ups and drop-offs

CARRIED

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4.3. Member Reports

4.3.1. Lethbridge Historical Society 13 St N (1st-5th Ave) Walking Tour Invite; Lorien Johansen, Chair Heart of Our City Committee

MOVED: Tara

BE IT RESOLVED THAT the Heart of Our City Committee accept the invitation to join the Lethbridge Historical Society 13 St N (1st-5th Ave) Walking Tour walking tour and request that they be informed of the date and time when it is set.

CARRIED

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4.3.2. Parking Fine Increase Community Engagement; Committee Members

MOVED: Blaine

BE IT RESOLVED THAT the Heart of Our City Committee receive for information the Parking Fine Increase Community Engagement, and;

FURTHER BE IT RESOLVED THAT the Heart of Our City Committee share and review with the Downtown BRZ the minutes of the June 12, 2023 meeting to provide a proposal for the June 26, 2023 Community Engagement Meeting.

CARRIED

5. Next Meeting

Wednesday July 12, 2023

6. Adjourn:

The meeting was adjourned at 4:56 PM

Chair

City Clerk/Designate



Minutes of the **Heart of Our City Committee** held on **Wednesday July 12, 2023** in the **Culver City Room** with the following attendance:

PRESENT:

Lorien Johansen – Chair	Lethbridge Historical Society
Dominika Wojcik – Vice-Chair	Tourism Lethbridge
Mike Prociw	Economic Development Lethbridge
Sarah Amies	Downtown BRZ <small>left at 4:40PM</small>
Blaine Badiuk	Citizen-at-large
Tara Gillanders	Allied Arts Council
Daylyn Smolenski	Citizen-at-large
Matthew Salmon	Citizen-at-large
Hannah Furgeson	Citizen-at-large
Sheri Kain	Downtown BRZ
Kelti Baird	Citizen-at-large

OTHERS:

Stephanie Parsonage	Legislative Services Assistant
Elizabeth Thompson	Legislative Services Assistant
Crystal Scheit	Urban Revitalization Manager
Andrew Malcolm	General Manager Community & Social Development

ABSENT:

Jackie Standing	Lethbridge Chamber of Commerce
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Note: Members attended remotely pursuant to Section 199(1) of the Municipal Government Act, R.S.A. 2000, c. M-26.

The meeting was called to order at 3:35PM. by consensus.

1. Acknowledgment Statement

2. Adoption of Agenda:

MOVED: Kelti

BE IT RESOLVED THAT the agenda of the Regular Meeting of the Heart of Our City Committee of July 12, 2023 be adopted as presented.

CARRIED

3. Consent Agenda:

3.1. Approval of minutes June 14, 2023

MOVED: Hannah

BE IT RESOLVED THAT the minutes of Heart of Our City Committee held on June 14, 2023 be approved as amended.

CARRIED

4. Agenda Items:

4.1. 2023 Strategic and Priorities Update; Crystal Scheit, Urban Revitalization Manager

MOVED: Kelti

BE IT RESOLVED THAT the Heart of Our City Committee receive for information the 2023 Strategic and Priorities Update.

CARRIED

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**4.2. Shelter Development Strategy and Rezoning; Andrew Malcom, General Manager
Community & Social Development**

MOVED: Matthew

BE IT RESOLVED THAT the Heart of Our City Committee receive for information the Shelter Development Strategy and Rezoning.

CARRIED

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**4.3. Update on Parking Fines Meeting; Lorien Johansen, Chair Heart of Our City
Committee**

MOVED: Hannah

BE IT RESOLVED THAT the Heart of Our City Committee receive for information the Update on Parking Fines Meeting.

CARRIED

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4.4. Update on Attendance at Advocacy Advisory Committee; Lorien Johansen, Chair Heart of Our City Committee

MOVED: Tara

BE IT RESOLVED THAT the Heart of Our City Committee receive for information the Update on Attendance at the Advocacy Advisory Committee.

CARRIED

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4.5. Member Reports

4.5.1. Tourism Lethbridge Update; Dominika Wojcik, Vice-Chair Heart of Our City Committee

MOVED: Lorien

BE IT RESOLVED THAT the Heart of Our City Committee receive for information the Tourism Lethbridge Update

CARRIED

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4.5.2. Downtown BRZ Update; Sarah Amies, Representative Downtown BRZ

MOVED:

Deferred to September Meeting.

CARRIED

5. Next Meeting

Wednesday September 13, 2023

6. Adjourn:

The meeting was adjourned at 5:07PM

Chair

City Clerk/Designate



CITY OF
Lethbridge



Minutes of the **Heart of Our City Committee** held on **Friday July 21, 2023** via Microsoft TEAMS with the following attendance:

PRESENT:

Lorien Johansen – Chair	Lethbridge Historical Society
Dominika Wojcik – Vice-Chair	Tourism Lethbridge
Kelti Baird	Citizen-at-large
Daylyn Smolenski	Citizen-at-large
Blaine Badiuk	Citizen-at-large
Tara Gillanders	Allied Arts Council
Hannah Furgeson	Citizen-at-large

OTHERS:

Stephanie Parsonage	Legislative Services Assistant
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ABSENT:

Matthew Salmon	Citizen-at-large
Sarah Amies	Downtown BRZ
Jackie Standing	Lethbridge Chamber of Commerce
Mike Prociw	Economic Development Lethbridge

Note: Members attended remotely pursuant to Section 199(1) of the Municipal Government Act, R.S.A. 2000, c. M-26.

The meeting was called to order at 2:01PM. by consensus.

1. Acknowledgment Statement

2. Adoption of Agenda:

MOVED: Dominika

BE IT RESOLVED THAT the agenda of the Ad-Hoc Meeting of the Heart of Our City Committee of July 21, 2023 be adopted as presented.

CARRIED

3. Consent Agenda:

4. Agenda Items:

4.1. Letter to Council re: Galt Gardens Fencing; Lorien Johansen, Chair HOCC

MOVED: Kelti

BE IT RESOLVED THAT the Heart of Our City Committee write a letter to Council regarding the proposed fence surrounding the Galt Gardens in downtown Lethbridge.

CARRIED

5. Next Meeting

Wednesday September 13, 2023

6. Adjourn:

The meeting was adjourned at 2:06 PM

Chair

City Clerk/Designate



Minutes of the **Heart of Our City Committee** held on **Wednesday September 13, 2023** in the **Meeting Room 003** with the following attendance:

PRESENT:

Lorien Johansen – Chair	Lethbridge Historical Society
Dominika Wojcik – Vice-Chair	Tourism Lethbridge
Mike Prociw	Economic Development Lethbridge
Blaine Badiuk	Citizen-at-large
Tara Gillanders	Allied Arts Council
Daylyn Smolenski	Citizen-at-large
Matthew Salmon	Citizen-at-large
Hannah Furgeson	Citizen-at-large
Jackie Standing	Lethbridge Chamber of Commerce @3:40PM
Kelti Baird	Citizen-at-large

OTHERS:

Stephanie Parsonage	Legislative Services Assistant
Jessie-Shea Ellis-Toddington	Citizen-at-large
Crystal Scheit	Urban Revitalization Manager
Erin Crane	Tourism Lethbridge @4:14PM

ABSENT:

Sheri Kain	Downtown BRZ
Sarah Amies	Downtown BRZ

Note: Members attended remotely pursuant to Section 199(1) of the Municipal Government Act, R.S.A. 2000, c. M-26.

The meeting was called to order at 3:36PM. by consensus.

1. Acknowledgment Statement

2. Adoption of Agenda:

MOVED: Matthew

BE IT RESOLVED THAT the agenda of the Regular Meeting of the Heart of Our City Committee of September 13, 2023 be adopted as amended.

CARRIED

3. Consent Agenda:

3.1. Approval of minutes July 12, 2023

MOVED: Kelti

BE IT RESOLVED THAT the minutes of Heart of Our City Committee held on July 12, 2023 be approved as amended and;

FURTHER BE IT RESOLVED THAT the minutes of the Special Meeting of Heart of Our City Committee on July 21, 2023 be approved.

CARRIED

4. Agenda Items:

4.1. 2023 Strategic and Priorities Update; Crystal Scheit, Urban Revitalization Manager

MOVED: Hannah

BE IT RESOLVED THAT the Heart of Our City Committee receive for information the 2023 Strategic and Priorities Update.

CARRIED

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4.2. 2024 Re-Imagine Grant Update; Crystal Scheit, Urban Revitalization Manager

MOVED: Hannah

BE IT RESOLVED THAT the Heart of Our City Committee receive for information the 2024 Re-Imagine Grant Update and;

FURTHER BE IT RESOLVED THAT an update on the 2024 Re-Imagine Grant be provided at the October 11, 2023 meeting.

CARRIED

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4.3. Word on the Street Invitation to Speak; Stephanie Parsonage, Legislative Services Assistant

MOVED: Daylyn

BE IT RESOLVED THAT the Heart of Our City Committee send Lorien Johansen to speak at the Word on the Street Reception on September 22, 2023.

CARRIED

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4.4. Terms of Reference Review; Lorien Johansen, Chair Heart of Our City Committee

MOVED: Blaine

BE IT RESOLVED THAT the Heart of Our City Committee begin a review of the Terms of Reference for the Heart of Our City Committee and;

FURTHER BE IT RESOLVED THAT members of the Heart of Our City Committee bring any suggested changes to the Terms of Reference to the October 11, 2023 meeting.

CARRIED

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4.5. Member Reports

4.5.1. Tourism Lethbridge Update; Dominika Wojcik, Vice-Chair Heart of Our City Committee

MOVED: Kelti

BE IT RESOLVED THAT the Heart of Our City Committee receive for information the Tourism Lethbridge Update and;

FURTHER BE IT RESOLVED THAT the Heart of Our City Committee receive the official resignation of Dominika Wojcik Organizational Representative for Tourism Lethbridge, effective immediately and thank her for her service.

CARRIED

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4.5.2. Board Development; Lorien Johansen, Chair Heart of Our City Committee

MOVED: Kelti

BE IT RESOLVED THAT the Heart of Our City Committee receive for information the Board Leadership Conference being held on October 14, 2023.

CARRIED

5. Next Meeting

Wednesday October 11, 2023

6. Adjourn:

The meeting was adjourned at 5:08PM

Chair

City Clerk/Designate



Minutes of the **Heart of Our City Committee** held on **Wednesday October 11, 2023** in the **Culver City Room** with the following attendance:

PRESENT:

Lorien Johansen – Chair	Lethbridge Historical Society
Mike Prociw	Economic Development Lethbridge
Blaine Badiuk	Citizen-at-large
Tara Gillanders	Allied Arts Council
Sarah Amies	Downtown BRZ
Matthew Salmon	Citizen-at-large left @ 5:11PM
Hannah Furgeson	Citizen-at-large
Sheri Kain	Downtown BRZ

OTHERS:

Jessie-Shea Ellis-Toddington	Citizen-at-large
Crystal Scheit	Urban Revitalization Manager
Ross Kilgour	Senior Community Planner
Genesis Molesky	Planner II
Maureen Gaehring	GM Planning & Design
Angie Olsen	Development Manager Planning & Design

ABSENT:

Kelti Baird	Citizen-at-large
Jackie Standing	Lethbridge Chamber of Commerce
Daylyn Smolenski	Citizen-at-large

Note: Members attended remotely pursuant to Section 199(1) of the Municipal Government Act, R.S.A. 2000, c. M-26.

The meeting was called to order at 3:32PM. by consensus.

1. Acknowledgment Statement

2. Adoption of Agenda:

MOVED: Matthew

BE IT RESOLVED THAT the agenda of the Regular Meeting of the Heart of Our City Committee of October 11, 2023 be adopted.

CARRIED

3. Consent Agenda:

3.1. Approval of minutes September 13, 2023

MOVED: Matthew

BE IT RESOLVED THAT the minutes of Heart of Our City Committee held on September 13, 2023 be approved.

CARRIED

4. Agenda Items:

4.1. Land Use Bylaw Update; Ross Kilgour, Senior Community Planner

MOVED: Sheri

BE IT RESOLVED THAT the Heart of Our City Committee receive for information the Land Use Bylaw Update; and

FURTHER BE IT RESOLVED THAT the Heart of Our City Committee request that Planning and Development return to the December meeting of the Heart of Our City Committee to present on recommendations.

CARRIED

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4.2. 2023 Strategic and Priorities Update; Crystal Scheit, Urban Revitalization Manager

MOVED: Sheri

BE IT RESOLVED THAT the Heart of Our City Committee receive for information the 2023 Strategic and Priorities Update.

CARRIED

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4.3. 2024 Re-Imagine Grant Update; Crystal Scheit, Urban Revitalization Manager

MOVED: Hannah

BE IT RESOLVED THAT the Heart of Our City Committee receive for information the 2024 Re-

Imagine Grant Update; and

FURTHER BE IT RESOLVED THAT the Heart of Our City Committee request that the 2024 Re-Imagine Grant be brought back to the November 8, 2023 meeting with the suggested recommendations implemented.

CARRIED

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4.4. Terms of Reference Review; Lorien Johansen, Chair-Heart of Our City Committee

MOVED: Blaine

BE IT RESOLVED THAT the Heart of Our City Committee bring suggestions for a sub-committee structure, based on strategic priorities, and possible amendments to meeting schedule in the terms of reference, to the November 8, 2023 meeting; and

FURTHER BE IT RESOLVED THAT the Heart of Our City Committee request that members bring any suggested changed to the Terms of Reference to the November 8, 2023 meeting for further discussion.

CARRIED

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4.5. Acting Vice-Chair; Lorien Johansen, Chair Heart of Our City Committee

MOVED: Sheri

BE IT RESOLVED THAT the Heart of Our City Committee appoint Blaine Badiuk as acting Vice-Chair until December 31, 2023;

CARRIED

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4.6. Community Conversations Event – Lorien Johansen, Chair-Heart of Our City Committee

MOVED: Hannah

BE IT RESOLVED THAT the Heart of Our City Committee attend the Community Conversations Event on October 23, 2023, and members shall inform Chair Lorien Johansen of their availability to attend.

CARRIED

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4.7. Member Reports

4.7.1. Updates from the Chair – Lorien Johansen, Chair-Heart of Our City Committee;

MOVED: Hannah

BE IT RESOLVED THAT the Heart of Our City Committee receive for information the updates from the Chair.

CARRIED

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4.7.2. Downtown BRZ Update; Sarah Amies, Representative Downtown BRZ;

MOVED: Blaine

BE IT RESOLVED THAT the Heart of Our City Committee receive for information Downtown BRZ update.

CARRIED

5. Next Meeting

Wednesday November 8, 2023

6. Adjourn:

The meeting was adjourned at 5:41PM

Chair

City Clerk/Designate



Minutes of the **Heart of Our City Committee** held on **Wednesday November 8, 2023** in the **Culver City Room** with the following attendance:

PRESENT:

Lorien Johansen – Chair	Lethbridge Historical Society
Blaine Badiuk – Acting Vice-Chair	Citizen-at-large
Mike Prociw	Economic Development Lethbridge
Daylyn Smolenski	Citizen-at-large
Hannah Furgeson	Citizen-at-large
Sarah Amies	Downtown BRZ
Jackie Standing	Lethbridge Chamber of Commerce

OTHERS:

Crystal Scheit	Urban Revitalization Manager
Stephanie Parsonage	Legislative Services Assistant
Sarah Burton	Rec & Culture Facility Programmer
Erin Crane	Tourism Lethbridge

ABSENT:

Kelti Baird	Citizen-at-large
Matthew Salmon	Citizen-at-large
Sheri Kain	Downtown BRZ
Vacant	Allied Arts Council

Note: Members attended remotely pursuant to Section 199(1) of the Municipal Government Act, R.S.A. 2000, c. M-26.

The meeting was called to order at 3:35PM. by consensus.

Acknowledgment Statement

1. Adoption of Agenda:

MOVED: Hannah

BE IT RESOLVED THAT the agenda of the Regular Meeting of the Heart of Our City Committee of November 8, 2023 be adopted.

CARRIED

2. Consent Agenda:

2.1. Approval of minutes October 11, 2023

MOVED: Hannah

BE IT RESOLVED THAT the minutes of Heart of Our City Committee held on October 11, 2023 be approved.

CARRIED

3. Agenda Items:

3.1. City Facilities Booking Updates; Sarah Burton, Rec & Culture Facility Programmer

MOVED: Daylyn

BE IT RESOLVED THAT the Heart of Our City Committee receive for information the City Facilities Booking Updates.

CARRIED

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3.1.1. 2024 Re-Imagine Grant Update; Crystal Scheit, Urban Revitalization Manager

MOVED: Daylyn

BE IT RESOLVED THAT the Heart of Our City Committee receive for information the 2024 Re-Imagine Grant Update and

FURTHER BE IT RESOLVED THAT the Heart of Our City Committee encourage the finalization and use of the 2024 Re-Imagine Grant

CARRIED

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3.1.2. 2024 Festival Square Application Update; Crystal Scheit, Urban Revitalization Manager

MOVED: Hannah

BE IT RESOLVED THAT the Heart of Our City Committee receive for information the 2024

Festival Square Application Update.

CARRIED

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3.2. Terms of Reference Review; Lorien Johansen, Chair-Heart of Our City Committee

MOVED: Blaine

BE IT RESOLVED THAT the Heart of Our City Committee continue the Terms of Reference Review at the next scheduled meeting.

CARRIED

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3.3. December Meeting; Lorien Johansen, Chair Heart of Our City Committee

MOVED: Mike

BE IT RESOLVED THAT the Heart of Our City Committee schedule the December meeting for December 13, 2023 as an Ugly Christmas Sweater/Hat themed meeting. Starting at 4:00PM ending at 6:00PM.

CARRIED

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3.4. SPC/Council Update – Stephanie Parsonage, Legislative Services Assistant

MOVED: Blaine

BE IT RESOLVED THAT the Heart of Our City Committee receive for information the SPC/Council Update.

CARRIED

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3.4.1. Honorariums – Stephanie Parsonage, Legislative Services Assistant

MOVED: Lorien

BE IT RESOLVED THAT the Heart of Our City Committee receive for information the Honorariums Update.

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3.5. Member Reports

4. Next Meeting

Wednesday December 13, 2023 4:00PM start

5. Adjourn:

The meeting was adjourned at 5:55PM

Chair

City Clerk/Designate



Minutes of the **Heart of Our City Committee** held on **Wednesday December 13, 2023** in the **Culver City Room** with the following attendance:

PRESENT:

Lorien Johansen – Chair	Lethbridge Historical Society
Blaine Badiuk – Acting Vice-Chair	Citizen-at-large
Mike Prociw	Economic Development Lethbridge <i>left at 4:46pm</i>
Daylyn Smolenski	Citizen-at-large
Hannah Furgeson	Citizen-at-large
Sarah Amies	Downtown BRZ
Jackie Standing	Lethbridge Chamber of Commerce <i>left at 5:52pm</i>
Matthew Salmon	Citizen-at-large
Kelti Baird	Citizen-at-large
Sheri Kain	Downtown BRZ <i>left at 6:00pm</i>

OTHERS:

Crystal Scheit	Urban Revitalization Manager
Stephanie Parsonage	Legislative Services Assistant
Ross Kilgour	Senior Community Planner
Genesis Molesky	Planner II
Michael Agbabiaka	Public Member
Jana MacKenzie	ED Allied Arts Council

ABSENT:

Note: Members attended remotely pursuant to Section 199(1) of the Municipal Government Act, R.S.A. 2000, c. M-26.

The meeting was called to order at 4:04PM. by consensus.

Acknowledgment Statement

1. Adoption of Agenda:

MOVED: Kelti

BE IT RESOLVED THAT the agenda of the Regular Meeting of the Heart of Our City Committee of December 13, 2023 be adopted.

CARRIED

2. Consent Agenda:

2.1. Approval of minutes November 8, 2023

MOVED: Hannah

BE IT RESOLVED THAT the minutes of Heart of Our City Committee held on November 8, 2023 be approved.

CARRIED

3. Agenda Items:

3.1. Land Use Bylaw Update; Ross Kilgour, Senior Community Planner

MOVED: Daylyn

BE IT RESOLVED THAT the Heart of Our City Committee receive for information the Land use Bylaw Update.

CARRIED

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3.2. Terms of Reference Review; Lorien Johansen, Chair-Heart of Our City Committee

MOVED: Blaine

BE IT RESOLVED THAT the Heart of Our City Committee request administration to compile the final changes to the Terms of Reference for presentation and approval by the committee at the January 10, 2024 meeting.

CARRIED

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3.3. Member Reports

4. Next Meeting

Wednesday January 10, 2024

5. Adjourn:

The meeting was adjourned at 6:14PM

Chair

City Clerk/Designate