Lethbridge

Development Application Checklist

Low Density Residential - Single Detached Dwelling, Two-Unit, Secondary Suite

Office Use

Project Address

Base Requirements

One digital copy (PDF form) of each of the following:

Site PlanFloor PlansBuilding Elevation DrawingsCertificate of Title (within the last 30 days)OtherCompleted Application FormApplication Fee		
Building Elevation Drawings Certificate of Title (within the last 30 days) Other Completed Application Form	Site Plan	
Certificate of Title (within the last 30 days) Other Completed Application Form	Floor Plans	
Other Completed Application Form	Building Elevation Drawings	
Completed Application Form	Certificate of Title (within the last 30 days)	
· _ · · · · · · · · · · · · · · ·	Other	
Application Fee	Completed Application Form	
	Application Fee	

Specific Information Site Plan

1. Must be oriented with north at the top of the page and show a north arrow

Access Code

Base Information

Every Page of the submitted plans and drawings must contain the following information:

- Legal Information
- Municipal Address
- Drawing Date and Number
- Drawing Scale
- Project Name/Description

2. Must indicate in a text block:		Office Use
the proposed land use(s)		
the proposed density		
number of regular parking spaces		
3. Shows dimensions in metric and identifies:		
the subject parcel lines dimensioned in accordance with the registered pla	an 🗌	
all easements, utility ROWs, and other applicable encumbrances		
all the existing and proposed buildings on the subject parcel		
the building setback distances and separation distances measured in acco shown with a dimension line	ordance with the LUB definitions and	
all driveways parking areas		
the on-site and off-site connection to sidewalks and pathways		
all areas to be landscaped (infill only)		
the existing above ground utility structures		
all window wells		
Floor Plans Shows dimensions in metric and identifies:		
the layout of each floor including all door and window openings		
Building Elevation Drawings Shows in colour, dimensions in metric, and identifies		
all building faces and grade lines with geodetic elevations noted		
the roofs, eave overhangs, roof slope and roof structures		
the building height the peak of the roof measured in accordance with the faces	LUB definition for height, for all building	
the façade finish materials and colour		

Any personal information collected on this form is collected under the Municipal Government Act and in accordance with the Freedom of Information and Protection of Privacy Act. The information is required and will be used for issuing permits and planning & development purposes. Please Note that such information may be made public. If you have any questions about the collection, use, or disclosure of the personal information provided, please contact Information Management at 910 4 Ave S, Lethbridge, AB, T1J 0P6 or by phone at 403-329-7329

Planning & Design | 403-320-3920 | 910 4 Ave S, Lethbridge, AB T1J 0P6