



Lethbridge Fire and Emergency Services

Fire Prevention Bureau

207 4 Ave S
 Lethbridge AB T1J 0M8
 403-320-3811
 fireadminsupport@lethbridge.ca

Underground Storage Tank System Removal/Decommissioning Report

Where underground storage tank systems must be removed from the ground and disposed of, it shall be in accordance with Subsections 4.3.16. and 4.3.17. of the National Fire Code – 2023 Alberta Edition. Upon completion of the removal process, this form must be sent to fireprevention@lethbridge.ca If contamination is observed during the removal process or revealed through soil sampling, the notification must be made to Lethbridge Fire Prevention and action taken in accordance with Sentence 4.3.17.1.(2) of the National Fire Code – 2023 Alberta Edition as well as notification to Alberta Environment at 1.800.222.6514 in accordance with Section 110 of the Environmental Protection & Enhancement Act.

FOR LETHBRIDGE FIRE PREVENTION USE ONLY				
Date Received (dd/mm/yyyy): _____		Site No. : _____		
SECTION 1: FACILITY INFORMATION				
Facility Name: _____		Address: _____		
Municipality: _____	AB	Postal Code: _____	Phone: _____	Alt: _____

SECTION 2: TANK OWNER INFORMATION				
Name: _____		Office Phone: _____	Cell: _____	Email: _____
Address: _____		Municipality: _____	AB	Postal Code: _____
Contact Name: _____		Office Phone: _____	Cell: _____	Email: _____

SECTION 3a: TANK REMOVAL INFORMATION *Please attach a site sketch and excavation plan.
Additional tanks to be added in the attachments section at the bottom of this form.

Tank Reg. No. & Listing (ULC/API/Other)	Year	Cap. (L)	Product ID	Tank Material	Date Removed (dd/mm/yyyy)	Reason For Removal (facility closing, development/improvements, leak indicated)	Tank Replaced Y/N

Company removing product Name: _____	Address: _____
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Phone: _____ Email: _____	
Company receiving product Name: _____ Address: _____	
Phone: _____ Email: _____	
SECTION 3b: PIPING REMOVAL INFORMATION	
Piping underground? (Y/N/NA): ____	All underground piping and associated components removed? (Y/N): ____
If No, purged and sealed? ____ Details: _____	
SECTION 4: TANK AND PIPING ABANDONMENT INFORMATION <i>Please provide additional details in attachments.</i>	
Tank abandoned in place? (Y/N/NA): ____	If Yes, explain: _____
Property Owner's consent? (Y/N): ____	If No, explain: _____
Abandonment procedures in accordance with 4.3.17.2.(2), 4.3.17.2.(5) of NFC(AE)? (Y/N): ____ _____	
SECTION 5: UNINSTALLER INFORMATION <i>Individuals supervising the removal of underground storage tank systems must be approved in accordance with the National Fire Code – 2023 Alberta Edition.</i>	
Company Name: _____ Office Phone : _____ Cell: _____ Email: _____	
Address: _____	Municipality: _____ AB Postal Code: _____
Supervisor of Removal: _____	Qualifications & Certification No. : _____
Cell: _____ Email: _____	
SECTION 6: SITE CONTAMINATION INFORMATION <i>Please provide additional details in attachments.</i>	
Was contamination observed anywhere around the tank, piping or associated components? (Y/N): ____	
If yes, was FP notified? (Y/N): ____ Date (dd/mm/yyyy): _____ at Time (24 hr clock): ____:____ hrs	
Soil contamination report provided? (Y/N): ____	
Soil remediation required? (Y/N): ____ Complete? (Y/N): ____ If No, explain: _____	
Company completing the work Name: _____ Address: _____	
Phone: _____ Email: _____	
Receiver of contaminated soil Name: _____ Address: _____	
Phone: _____ Email: _____	
Alberta Environment Notified? (Y/N): ____ Date (dd/mm/yyyy): _____ at Time (24 hr clock): ____:____ hrs	
Tank rendered unfit for reuse/resale? (Y/N): ____ Details: _____	
Receiver of disposed tank and piping Name: _____ Address: _____	
Phone: _____ Email: _____	

ADDITIONAL INFORMATION:

Empty box for additional information.

ATTACHMENTS (No. of: __)

Name:	Type (photos, emails, docs.):

I certify that the information provided in this report to be accurate and true to the best of my knowledge.

Owner/operator or person in responsible charge of the property

Title/Position

Signature

Date

FOIP Notification: Personal information collected on this form is collected under the authority of section 33(c) of the Alberta Freedom of Information and Protection of Privacy Act. It is used for processing permit applications, issuing permits, safety codes compliance monitoring, verification and program evaluation. The name of the permit holder and nature of the permit may be included on reports provided to a municipality or made available to the public as required or allowed by legislation. Questions about this collection may be directed to ASCA Coordinators at 1-888-413-0099 or at Suite 500, 10405 Jasper Avenue, Edmonton, AB T5J 3N4.