

ROTARY PICNIC SHELTER OPERATING INSTRUCTIONS

PLEASE NOTE: Lights and heaters are automatic. Heaters are on timers and will ONLY come on when temperature is below 21 degrees Celsius. The timers are located on the southwest wall of the shelter.

The alarm for the facility is activated at 2:30 am.

GRILL AND GRIDDLE INSTRUCTIONS

1. Turn key to the left to open overhead door.
2. Check that all grill and griddle switches are in the **OFF** position.
3. Turn on gas and exhaust fan switch on the wall left of the grills.
To light BBQ burners - turn grill switch to the on position (self-igniting) and adjust temperature.
4. To light griddle – turn switch on griddle burners as needed and adjust temperature.
5. To turn off grills and griddle – turn all switches to the **OFF** position.
6. When finished with grills, griddle and stove, ensure everything is turned off and turn off the gas and exhaust switch on the wall to the left of the grills.
7. Lower overhead door by turning key to the right.

(NOTE: OVERHEAD DOOR WILL NOT CLOSE UNTIL THE EXHAUST SWITCH HAS BEEN TURNED OFF).

STOVE INSTRUCTIONS

1. Steps 1 and 2 from above.
2. Open right side cabinet door under stove.
3. Turn burner control to light position (quarter turn to the right).
4. Push burner control in and push red igniter button under stove. Hold both for 10 seconds then let go.
5. Check to see if the pilot light is lit and adjust heat. **IF NOT** - shut burner control off, wait 2 minutes and repeat procedure.
6. To turn off, turn all control knobs to the **“OFF”** position.

USER RESPONSIBILITIES

1. Ensure gas and exhaust switch is turned off and overhead door is securely closed.
2. Clean kitchen, tables and accessories.
3. Return tables to the original position if you have rearranged them.
4. Place garbage in the containers provided. Please tie the plastic bags after the function and place them in the large central bin.
5. Ensure the lights are turned off and the compound is secure upon leaving. This includes locking the kitchen, closing the BBQ overhead door, washrooms and serving windows.
6. Charges may be levied for poor or late cleanup or missing/damaged equipment.
7. For facility problems, please call 9-403-320-3111.
8. **IN CASE OF EMERGENCY DIAL “9” 911.**

THANK YOU!