

CWAB Meeting Minutes

December 9, 2024

2:00pm-5:00pm

Microsoft Teams Meeting and Culver Meeting Room (City Hall Main Floor)

Attendees: Sharon Yanicki, Heather Oxman (Co-Chair), Seth Adema, Ryan Walker, Anastasia Pavlova (virtual), Cheryl Patterson, Elaine Creighton-Fox, Kelly Smith (virtual), Melissa Shouting (virtual)

Others: Andrew Malcolm, CSD (Co-Chair); Ivan Ho, CSD; Alli Moncrieff, CSD; Kayla Podrasky, Lethbridge Housing Authority, Takara Motz, CSD

Regrets:

Meeting Started: 2:03 p.m.

1. Welcome/Land Acknowledgement

2. Adoption of Agenda (Dec. 9, 2024) & Approval of Minutes (Nov. 18, 2024)

- December 9, 2024 agenda was adopted, as amended, by consensus.
- November 18, 2024 minutes were approved by consensus.

3. Reaching Home Funding

A. Malcolm shared that the Government of Canada has provided the City of Lethbridge an increase to both RH-DC and RH-IH 2025-2028 agreements. The following was discussed:

- 2024/2025 Plan – Short term Call For Proposal: Will be released on December 10, 2024, following receipt of City Council approval. The short CFP will close on January 10, 2025, with a CWAB evaluation slated for January 20, 2025.
- 2025/2026 & 2026/2027 Plan – Discussion and Recommendations based on prior Call For Proposal: Intended to add additional funding to proposals that scored well but may not have had sufficient funding at the time of application. Administration provided an overview of potential options.

The following motion was presented:

H. Oxman:

THAT the CWAB recommend that City Administration proceed with contract negotiations with the selected service providers and the recommended funding disbursements as follows:

- Blackfoot Resource Hub - \$75,212
- CMHA ICA Stabilization Funding - \$45,000
- Wood's Homes - \$35,000

- YWCA - \$26,000

Carried unanimously by consensus.

4. Homeless Individuals and Families Information System (HIFIS) Presentation

A. Moncrieff provided an overview of Homeless Individuals and Families Information System (HIFIS) implementation.

5. LSCO – FCSS Funding Discussion

A. Malcolm provided an overview of the programming impacts resulting from the CFP process specific to LSCO.

6. FCSS Funding Commitment for National Crime Prevention Strategy (NCPS) (Added Item)

A. Malcolm provided an overview of the NCPS and application process for funding under this strategy. The strategy is intended to fund community-led interventions tailored to at-risk and/or vulnerable youth, youth at risk of committing violence, and those at risk of recidivism. Only municipalities or police services are eligible applicants for funding.

As part of applying for this funding, the department would need to put up a matching 5% contribution. A. Malcolm proposed up to \$25,000 annually (for a period of two years, \$50,000 from the FCSS BAU, subject to the City of Lethbridge BAU policy).

The following discussion ensued regarding:

- Eligibility parameters; and
- Scope compared to Building Safer Communities (BSC) initiatives and funding.

H. Oxman:

THAT the CWAB direct Administration to proceed with leveraging \$25,000 per annum from the FCSS BAU for the NCPS funding application.

Carried unanimously.

7. Community Plan

A. Malcolm provided an overview of the Reaching Home required Community Plan, which will be due at the end of January. CSD will send out the draft Community Plan for CWAB contribution and feedback ahead of the deadline.

8. Standing Item - Parking Lot

Parking Lot:	Discussion:
Shelter Population Support Navigation (PSN)	To be discussed at a future meeting once more discussions occur between stakeholders.
Carryover Funding Policy & Process	To be discussed at the November CWAB meeting.
Trauma-Based Counselling	Seen as a significant gap in services, in particular due to

	being ineligible as FCSS is preventative not short term/crisis
Transportation Services	There were a number of transportation-based asks in the CFP, but CWAB has a desire to better understand the overall gap as opposed to funding a number of separate transportation initiatives. What resources are necessary to further explore this item? Work-integrated learning opportunity for a student (e.g., research, literature review?) Surplus dollars put aside for a transportation study – but need to keep in mind the next steps that a study may recommend and feasibility to action them.
Furniture Access for Housing	Unsure if this is a gap currently, something to keep eye on throughout 2026 with some changes in funded services.
Small Art-Based Projects	Community Event Support Grant (CESG) could be leveraged – CSD will look at the evaluation matrix to find ways for social impact events to be evaluated similar to economic impact events.
Food Security & Access	High priority within the community. The Community Wellbeing & Safety Strategy (CWSS) indicated a future study on food security. Some student-led research has been completed surrounding this item.
Point in Time Count Survey Questions	To review and provide recommendations on survey question recommendations for future years.
Hate Crimes / Exploitation	For further discussion.

9. Next Meeting (January 20, 2025) Discussion

The next meeting will be largely centered around the Community Plan and the short-term CFP evaluation.

Action items out of the November 18, 2024, meeting are highlighted below with a slated return date. Updates are provided in **GREEN**. New items are added in **BLUE**.

Action Items:	Return Date:
CSD to provide aggregated data summary from the By-Name List to the CWAB along with the 2024 PiT Report Update (Nov. 18, 2024): Complete.	November 18, 2024 Complete
CSD to investigate sharing raw PiT Count data with: <ul style="list-style-type: none"> surrounding First Nations in alignment with principles of Ownership, Control, Access, and Possession (OCAP), and other interested members of the public (e.g., researchers). and report back to the CWAB. Update (Nov. 18, 2024): CSD has reached out to GOC contact to set up a discussion surrounding data and OCAP. Date TBD. Update (Dec. 9, 2024): CSD has yet to hear back regarding meeting request.	November 18, 2024 December 9, 2024 TBD
CSD to bring additional information/an update regarding HIFIS to the CWAB. Link to Government of Canada website: <ul style="list-style-type: none"> Homeless Information and Family Information System (HIFIS) Update (Dec. 9, 2024): Complete. CSD will bring status updates as needed.	December 9, 2024 Complete
CSD to investigate delineating between First Nations (re: data sovereignty & OCAP) on the By-Name List and report back to the CWAB.	December 9, 2024
Population Support Navigator (PSN) Discussion	TBD
CSD to evaluate the CESG scoring grant for social impact events ahead of	TBD

2025 intakes.	
CSD to bring 2024 Point in Time Count survey questions to the CWAB for review and recommendations in future years.	TBD
CSD to discuss opportunities with research institutions, such as the University of Lethbridge, to identify how research could facilitate prioritization of funding.	TBD

Meeting adjourned: 4:02 p.m.

Next Meeting:

Monday, January 20, 2025, 2:00 – 5:00 p.m.

Culver Meeting Room, City Hall

Next Steps:

- Minutes & supporting documentation will be circulated to the Committee.